



# Visiting U.S. Coast Guard Headquarters

The U.S. Coast Guard Headquarters is located on a secure campus, with access open only to individuals specifically assigned to U.S. Coast Guard HQ. A valid Common Access Card (CAC) or PIV is required. All others are considered visitors and must be sponsored, registered and escorted, including:

- New Coast Guard civilian, military and contractor personnel
- Retired Coast Guard personnel
- Coast Guard personnel from other units
- Coast Guard dependents
- Government agency representatives including DHS and DoD
- VIP and Business-related meeting attendees

All visitors are processed through the Visitor Processing Center at <u>Gate 4</u>, located at the end of the access road that intersects with Firth Sterling Avenue S.E. The Visitor Processing Center is open from 6 a.m. to 6 p.m., Monday through Friday (except federal holidays).

## **Visitor Requests and Parking**

Visitor requests are managed by Coast Guard Base National Capital Region Command Security and Safety Department. The headquarters-sponsoring employee must submit a "Visit Request" and parking passes at least 48 hours prior to the date of visit. If parking is required, it must be requested when the initial contact is made. Visitor parking is well marked and all visitors must enter through the "Visitor Entrance". Park only in spaces marked Visitor or Handicap (with the appropriate placard display).

If access is required after hours, the visitor will be screened by security and must be accompanied at all times by a sponsor-designated employee. Escort personnel must be DHS component employees and contractors with CACs who are stationed at headquarters. Escorts are responsible for their guests at all times while on the facility grounds.

Employees sponsoring a visitor will find full details and the "Visit Request" form at Base NCR <u>Security and</u> Safety website.

### **ID Required for Visitor Access**

A valid government issued ID is required. One of the following forms of valid, unexpired photographic identification may be used:

- State Driver's License or Non-Driver's Identification Card
- U.S. Government Common Access Card (CAC), Military Identification Card or Personal Identification Verification Card
- U.S. Passport or Passport Card, Foreign Passport
- U.S. Border Crossing Card, Permanent Resident Card or Alien Registration Card
- Native American Tribal Document

#### Parking at the New USCG Campus

The parking garage is accessible only to parking pass holders; all occupants in the vehicle must present a CAC or visitor credentials for verification. There is temporary parking at the Visitor Processing Center at Gate 4 so visitors can be processed and receive their parking pass before going to the parking garage. Once visitors get their parking passes, they proceed to garage level P6.





# **Getting to USCG Headquarters**

**By Metrorail:** The closest Washington Metropolitan Area Transit Authority Metrorail (WMATA) station to the USCG Headquarters Campus is the Anacostia station located on Metro's Green line; L'Enfant Plaza, which hosts the Blue, Orange, Green and Yellow lines, is the closest transfer station to campus.

WMATA operates bus service between the Anacostia Metro station and St. Elizabeths campus and limited service via the L'Enfant Plaza station. Visitors may use the buses to access the campus by paying the normal bus fare with cash or SmarTrip card.

**Anacostia Metro Station:** The pick-up/drop-off point for Anacostia Metro station is Bus Bay G. The Metro bus route is A4.Buses operate from 5:30 a.m. to 7 p.m. Monday through Friday, except federal holidays. Buses run every 5 to 15 minutes, depending on time of day. Download a <u>complete schedule</u>.

**L'Enfant Plaza Metro Station:** The W9 bus service from L'Enfant Metro station to St. Elizabeths Gate 4 is one-way and will run only during rush hour timeframes. Morning service is only in the direction from L'Enfant Plaza to St. Elizabeths and will pick up on the west side of Seventh Street S.W. near the corner of D Street in front of the GSA building. Afternoon service is only in the direction from St. Elizabeths to L'Enfant Plaza and will drop off at the corner of Seventh Street S.W. and Maryland Avenue S.W. Download a complete schedule.

**By Vehicle:** The most efficient way to access USCG Headquarters from either north or south is via I-295. Although our mailing address is 2703 Martin Luther King Jr Ave, SE in Washington, DC 20593, going there will put you on the other side of the campus with NO access to our building. For your GPS, please use the below address that will direct you to the intersection of Firth Sterling and the USCG/DHS Access Road: 2699 Firth Sterling Ave SE (this is NOT a real address), Washington, DC

**From I-295N:** Take Exit 3A onto Barry Road S.E. At the stop sign, make a right onto Firth Sterling Avenue S.E. Continue on Firth Sterling to the new access road for Coast Guard Headquarters, which is on your left, after Stevens Road. You've traveled too far if you've passed under the bridge and see the entrance to Bolling Air Force Base.

**From I-295S:** Proceed to Suitland Parkway, Exit 3A, toward the U.S. Naval Station. At the first light, make a right onto Firth Sterling Avenue S.E. Continue on Firth Sterling to the new access road for Coast Guard Headquarters, which is on your left, after Stevens Road. You've traveled too far if you've passed under the bridge and see the entrance to Bolling AFB.

### From I-395:

https://maps.google.com/maps?hl=en&q=395+to+anacostia&gbv=2&safe=active&ie=UTF-8

Take 395 to S Capitol Street, over the bridge, stay to the right toward Bolling Air Force Base. At the first light, take a left on Firth Sterling. Take the first right onto the new access road for Coast Guard Headquarters. Enter at Gate 4.

## **VIP Parking and Entrance**

If you have been cleared to park in the VIP area next to our Ceremonial Entrance Lobby, follow the directions above to the USCG Headquarters Access Road and then proceed about 200 yards to the GATE 6 entrance on your LEFT. (If you're at Gate 5 or 4, you've gone too far and must turn around to enter at Gate 6 only). Present your credentials (ID card, drivers' license, etc.) and then proceed to the CGHQ Building on your RIGHT. Park on the street close to the building entrance and enter the building through the 2-story grand entrance. We will meet you there.